



# Using Nero 8 Essentials to Burn CDs and DVDs

Plano ISD Instructional Technology

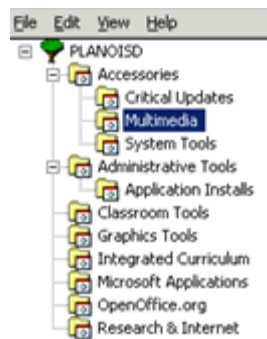
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- A CD-R is a CD that can be burned only once and hold an average of 650MB of data, or equal to about 74 minutes of music. (Recommended)
- A CD-RW is a CD that can be used multiple times. It holds the same amount of storage as a CD-R. Be cautious in using this format as not all CD-ROMs can read this format.
- A DVD-R typically has a storage capacity of 4.71 GB.

## Installing the Program

Please contact your Campus Technology Assistant (CTA). Only the CTA can install this program.

## Accessing the Program




Click the Multimedia folder in your application launcher.

Next, Double-Click on the Nero 8 Essentials - Run Icon.



## Using the Program

Select Data on the left side, then Data CD from the Menu to burn a CD. To burn a DVD, select Data DVD. The next screen, "Disc Content," will enable you to select the files you wish to burn.

Click on the Add  button, located on the right to select files you wish to burn.

Navigate to the drive where your files are located. (Figure 1) Highlight the file that you would like to burn and click **Add** at the bottom of the window. (Figure 2) If you would like to add another file, then browse to that file and continue to **Add**. When you are done, click **Close**.

If you would like to add several files at one time then hold down the **Ctrl** key while you click on each file that you would like to select and then choose **Add**.

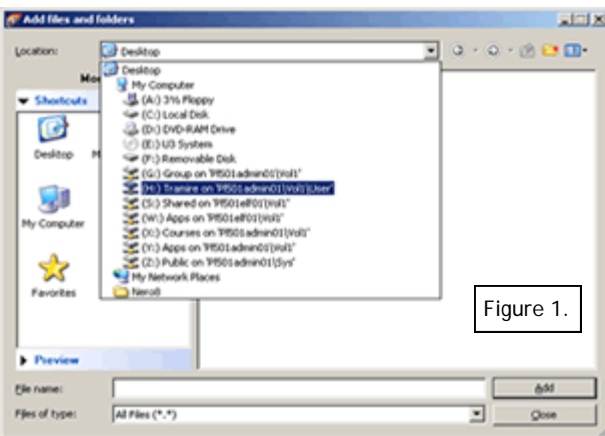


Figure 1.

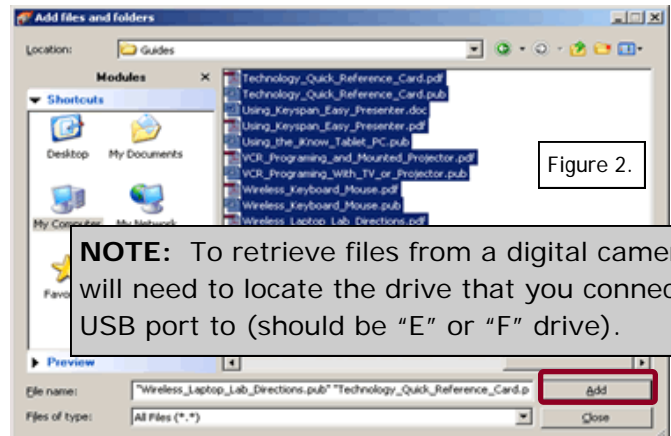


Figure 2.

**NOTE:** To retrieve files from a digital camera, you will need to locate the drive that you connect the USB port to (should be "E" or "F" drive).




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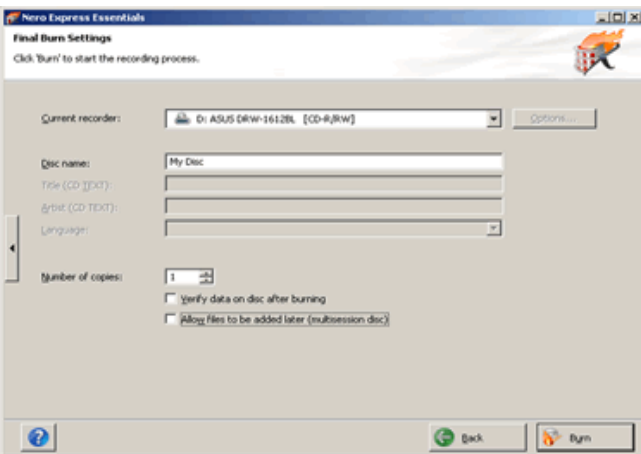
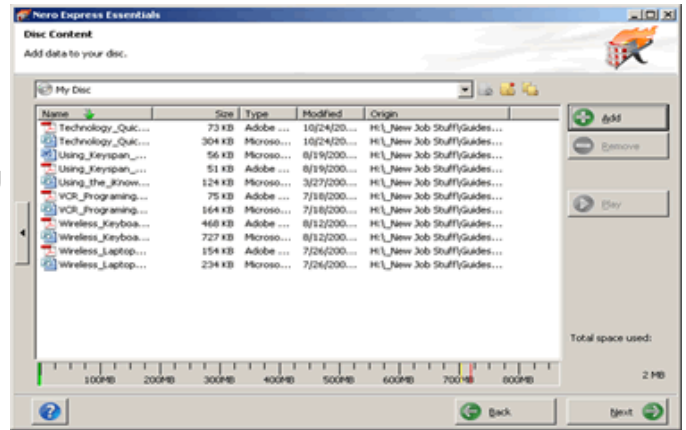
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## Using the Program

You should now see a screen that details all the files you choose. Check that you have added all of the necessary files, then click the **Next**  button.

The next screen is the "Final Burn Settings." The program should default to the Current Recorder reflecting CD-R/RW drive. (Generally, this should be your D:\ Drive.)

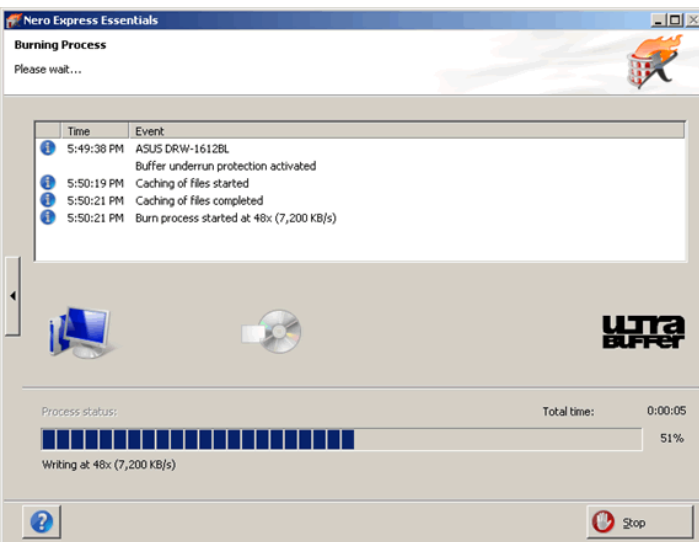


You may create a Disc Name. This is optional. You may also select to make more than one copy.

Leave *Verify data on disc after burning* **unchecked**.

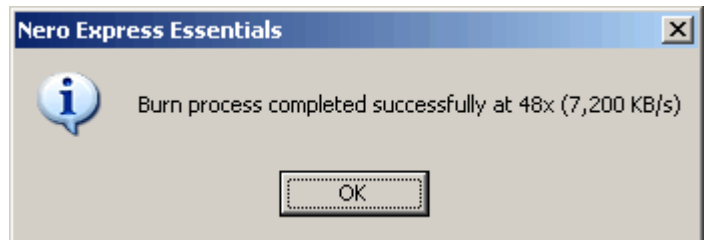
Leave *Allow files to be added later (multisession disc)* **unchecked**.


Click on the **Burn**  **Burn** button to begin burning the CD.




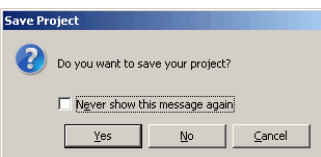
The burn process may take several minutes, depending on how many files you are copying.

You will receive a message that the burn process has been completed. Click **OK**.



The next screen will display the completed progress and allow you to Print or Save this report. Generally, there is never a need to do either. Click the **Next**  button to proceed.

The next screen will be the Menu. You can burn the same project again, select a new project or save the project you just did. To close the Menu, click on the "X" located at the top right corner. 



You will receive another prompt to save your project. Select **No**. You can also check "*Never show this message again.*"

Remove the CD from the tray. Close tray. This completes the process of burning a CD.