



## CHEMISTRY 1 GENERAL INFORMATION 2007-2008

**Instructors:** Mrs. Carson ([elizabeth.carson@pisd.edu](mailto:elizabeth.carson@pisd.edu))  
Mrs. Dreiding ([nancy.dreiding@pisd.edu](mailto:nancy.dreiding@pisd.edu))  
Ms. Williams ([ana.williams@pisd.edu](mailto:ana.williams@pisd.edu))  
Mrs. Regan ([tina.regan@pisd.edu](mailto:tina.regan@pisd.edu))

If you wish to receive  
grade information by email,  
you must return the release  
of student

information form

to the instructor

**Office Hours:** The chemistry offices are located in B240. Availability of the instructors varies with the schedule of each instructor. The best way to reach an instructor is to use email. The school phone number is 469-752-9300. If you call by phone, you will put directly into voice mail. Phone extensions are listed on the science website.

### Website address for calendars and worksheets:

**Textbook:** *Chemistry in the Community*, 4<sup>th</sup> ed., American Chemical Society, 2001

We will use the book sometimes in class. **Students needing a book at home need to contact their teacher.**

### Required Materials:

- |  |                    |
|--|--------------------|
| (1) three ring binder                                  | (2) pencil, pen    |
| (3) spiral notebook( 70 –100 sheets) for lab work only | (4) notebook paper |

**Calculator Policy:** Any type of calculator may be used in class on a daily basis.

**Programmable calculators WILL NOT be allowed for use on exams or quizzes.** A four-function calculator will be provided on those days for all students. For daily use, a student will have to exchange their license or their library card for the use of a calculator. CELL PHONES are not to be used during school hours and will be collected and sent to the student's sub school office. The use of IPODS is discouraged in the chemistry classroom.

**Attendance Policy:** School policy requires that you make up any missed work due to an absence that has been excused by the attendance office. You will be provided with a class calendar. Daily assignments and due dates will be given by each instructor. When you are absent, check the calendar before you return to see what work you have missed. Go to the school website and download any posted assignments and/or Power Points for chemistry. Missed work; labs, quizzes or tests, **MUST be made-up within FOUR make-up sessions from the scheduled calendar date of the missed assignment.** Unexcused absences will be treated as defined by school policy.

**PLEASE FOLLOW SCHOOL POLICY AND PROCEDURES ON ABSENCES. IT IS YOUR RESPONSIBILITY TO KNOW THE PROCEDURES AND RULES.**

**Makeup Schedule:**

**Labs:** Wednesday: 8:05-8:55 am and Thursday: 4:30-5:15 pm in **B216**

**Test and Quizzes:** Tuesday: 4:30-5:15 pm, Thursday: 8:05 –8:55 am **B214**

**\*\*\*\*EARLY RELEASE AND ZERO HOUR STUDENTS ONLY:**

**Tuesday:** 3:30- 4:00 pm in **B246**

**Thursday:** 3:30- 4:00 pm in **B246**

**Note: No admittance to make-ups after 10 minutes. All students are required to sign-in. A grade of zero is entered when work is not made up within a week. Unusual or extraordinary circumstances will be handled by each instructor on an individual basis.**

**Tests: Will occur on Tuesdays and Thursdays only.** Daily, homework or lab quizzes may occur on any day of the week.

**Tutorials:**

The entire chemistry staff provides tutorials on a rotating basis. A student may attend any or all tutorial sessions. All students are required to sign in. Tutorials are held in B214 at all the following times except as noted.

**Tuesday:** 8:15-8:45 am in **B214**

**Wednesday:** 4:30-5:15 pm in **B214**

**\*\*\*\*EARLY RELEASE AND ZERO HOUR STUDENTS ONLY:**

**Tuesday:** 3:30- 4:00 pm in **B246**

**Thursday:** 3:30- 4:00 pm in **B246**

**Course Evaluation:** Your grade in this course is based on the following criteria:

Tests and Performance Tasks.....	50%
Labs.....	25%
Homework, quizzes (announced or pop), in-class daily activities.....	25%

**\*Late homework is not acceptable except as prescribed by school policy.**

**Safety Policy:**

State Law requires that all chemistry students wear safety goggles during lab work. Safety goggles are provided by the department, but students may use their own goggles if they wish. The instructor must approve such goggles.

Food, sodas, snacks or gum are not allowed in the chemistry lab at any time. Bottled water is allowed by district policy, but must be kept at student's desk.

District policy requires that each student has a signed contract on file with their instructor. This will be provided to each student during the first week of class. Students are not allowed to participate in (or receive credit for) lab work unless the parent or guardian has signed the safety contract and returned it to the instructor.