

# Collin County Community College (Collin)

## Fall 2007 - Concurrent Enrollment Procedures

### Early Registration

Thursday, June 28<sup>th</sup>  
Plano East High School  
Library (Building 2)  
10am-3pm

Friday, June 29<sup>th</sup>  
Plano West High School  
Presentation Room (Building A)  
10am-3pm

*Please remember to bring your completed Concurrent Permission Form and Registration Ticket with the top portion completed. If you cannot participate in Early Registration on this day, please follow the instructions listed below for Regular Registration.*

### Regular Registration

Following are the steps for Admissions and Registration at the Collin campuses. Fall registration for Concurrent/Dual Credit students begins **Monday, July 2, 2007**. For questions, please contact Kirk Lee, Special Admissions Coordinator at Collin's Spring Creek Campus in Plano by phone at 972.516.5086 or by e-mail at [klee@cccdd.edu](mailto:klee@cccdd.edu).

**Fall classes begin Monday, August 27.**

#### **If TSI is Required:**

- ✓ Take the TSI test
  - You may take the TSI at any Collin Testing Center. The test costs \$29.00. You must make an appointment prior to taking to the test. For more information, call the Testing Center at 972.881.5722.

#### **If TSI Exempt:**

- ✓ Complete the Application for Admissions at [www.applytexas.org](http://www.applytexas.org)
- ✓ Complete the Concurrent Permission form
  - Pay close attention that it is signed by the student, the parent, and the counselor and completed with the proper course information
- ✓ Complete the Registration form with detailed course information and the student signature
- ✓ PISD will provide *official* high school transcript
- ✓ Bring all completed materials to any Collin campus to register for the Fall 2007 semester starting **July 2<sup>rd</sup>**
- ✓ The advisor will work with the student for approval and then Advising will register the student
- ✓ Pay tuition by the college deadline at the cashier's office or online using the assigned student Personal Identification Number (PIN) at <https://studentservices.cccdd.edu>, Login to Student Services
  - **PAYMENT DEADLINE: Thursday, AUGUST 9, 8:00 P.M.**
- ✓ Buy books in the college bookstore
- ✓ Have Student ID Card made in Student Life (after August 20<sup>th</sup>)

Note: If TSI exempt, but the official transcript does not indicate this, the student is responsible for providing official documentation (TAKS, SAT, or ACT scores).