

**PLANO WEST SENIOR HIGH**

TRANSCRIPT REQUEST

Student's Legal Name \_\_\_\_\_

PWSH ID Number \_\_\_\_\_ Telephone \_\_\_\_\_

Birth date \_\_\_\_\_ Graduation Year \_\_\_\_\_

Send to: \_\_\_\_\_

College Name

\_\_\_\_\_

Address

\_\_\_\_\_

City

State

Zip

\_\_\_\_\_ Send Immediately \_\_\_\_\_ Personal Copy

**Most Texas schools are sent electronically – no envelope necessary.  
For all other schools, an addressed envelope is required –  
NO POSTAGE and NO RETURN ADDRESS please.**

\*\*Test scores are NOT included on transcripts. TAKS only is sent electronically. \*\*

**EACH TRANSCRIPT WILL COST \$1.00 FOR A PERSONAL COPY  
AND \$2.00 FOR AN OFFICIAL COPY.**

\_\_\_\_\_  
Signature of person requesting transcript

\_\_\_\_\_  
Date

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