

**Letter Sounds**

Grades K-2

**Vowels: Short and Long**

Grades K-2

**Roots, Prefixes & Suffixes**

Grades 3-8



Roots, Prefixes  
& Suffixes

**Technical Directions**  
Instructional Technology Department  
Plano Independent School District

Each program contains six activities with three levels of inquiry that develop reading and language arts concepts and phonemic awareness skills. Meaningful writing activities provide students with opportunities to apply learning.

**No teacher set up is required.****Student directions**

**Logging in:** The **first time** a student opens the program and reaches the login screen, **his/her name will not be on the student list.** Audio directions tell the student to select his class and name. The only choice is CLASS.

1. Type first name (or name and last initial) on the Student line at the bottom of the screen.
2. Click the arrow to the left of the name.
  - The name moves up to the Student List window.
3. Click on name.
  - The program opens.

The **next time** a student opens the program, his/her name will show as the only name in the Student List window.

4. Click on name.
5. The program opens.

**Exiting the program**

1. Click the upper right menu corner.
2. Click the STOP sign.
3. At the login screen, click the STOP sign again.

**Saving:** All student records are saved on the student H:\ drive.

**Changing options and Viewing student work**

Teachers may set options for an individual student and view student work **only** at the student's computer **while that student is logged in** to the PISD network and the program (*Letter Sounds, Vowels, or Roots, Prefixes, & Suffixes*).

1. CTRL + T will access teacher management options. For password see your CTA or phone Lisa Coolbaugh-Smith X28089.
2. On a single screen, teachers can do the following:
  - change volume level
  - set recording length from 0 to 30 seconds. (Default setting is 15 seconds)
  - set page limit for writing
  - select specific letters or vowel sounds to focus on (Activity Customization button)

- NOTES: 1) "Allow student login to class list" must remain **checked** (at least until all students have added their names to the program).
- 2) If a teacher adds a student name, that student's records will save to the teacher's H drive instead of to the student's Home directory.